Article I. Name
The name of this organization shall be the Materials Graduate Student Association. It shall be hereinafter referred to as the Materials Graduate Students' Council (MGSC).

Article II. Membership
All graduate students majoring or comajoring in Materials Science & Engineering pursuing either a Masters or PhD. shall be considered members of the MGSC.

Article III. The Materials Graduate Students' Council

Section 1 - Objectives
The objectives of this council shall be:
1) to be the school council for the Materials Science department as provided for in the Student Body Constitution
2) to represent the graduate students of the department of Materials Science & Engineering in any matter which may affect the welfare of the graduate students of this department.
3) to disseminate information of interest or of importance to the graduate students participating in the Materials Science & Engineering community
4) to provide a forum for discussion of problems and other matters of importance to the graduate students and act as a point of contact to the faculty on these matters
5) to provide services to the graduate student body and departmental community.

Section 2 – Council Composition
The Council will consist of volunteer students majoring or comajoring in Materials Science & Engineering.

For the purposes of the MGSC, a quorum will consist of 10 graduate students from separate research groups. Additional students from the same research group will count towards a quorum if they have a position with a committed term to the council.

Article IV. Amendments
Amendments to this constitution shall be passed by simple majority of the votes present at the second reading of the proposed amendment. The first and second readings shall occur at consecutive regular meetings at which a quorum is present.
Article V. Bylaws

Section I – Election of Officers

A. The permanent offices shall be those of General Coordinator, Secretary and Treasurer.

B. Regular elections shall be held in January and August of each year at a regular meeting. Such elections shall be announced by the presiding officer at the previous regular meeting. Newly elected officers shall assume office at the conclusion of old business during these meetings.

C. Temporary officers may be created for a specified term and to perform specified duties by a simple majority of votes present at the present meeting. The term specified for such temporary offices shall not extend past the next regular election.

D. Special elections shall be held whenever one of the permanent offices becomes vacant and/or whenever a temporary office is created. All vacancies shall be announced by the presiding officer at the first possible meeting. The election shall be at the next regular meeting.

E. Nominations of candidates in regular or special elections shall come from the floor. To begin the nominations in regular or special elections, a motion must be made, seconded, and requires a majority vote. For regular elections, nominations are debatable and do not require a second. For special elections, nominations are debatable and require a second. For regular or special elections, closure of nominations requires a motion, must be seconded, is not debatable and requires a two-thirds majority.

F. Any election shall be by a simple majority of votes cast.

G. A nominee shall decide if he or she wants to be present for the election. If it is the case that the non-present nominee’s vote can make or break a tie, he or she shall be asked to cast a vote in the presence of the quorum. For elections with two or more nominees, elections will be done by ballot. Ballots will be made prior to the election with the predetermined nominations printed on them (see Article V, Section 1, paragraphs B and E and Article V, Section 5).

H. If no person receives a majority of votes, the two candidates receiving the most votes shall have an immediate runoff. In the event of a tie, the presiding officer will vote to break the tie.

Section 2 – Removal of Officers
A. An officer may resign by submitting a written notification to the Council (and the Director of Graduate Programs) at the regular meeting prior to the effective date of resignation.

B. An officer may be removed from office by a two-thirds majority of the votes present at the next meeting after the one at which the motion for removal is introduced.

Section 3 – Duties of the Officers

A. The General Coordinator shall:
   1) Call and preside over General Council meetings
   2) Call regular elections and special elections whenever necessary
   3) Represent the MGSC at University Graduate Student Association meetings
   4) Perform those duties imposed on this office by the Student Body constitution and

B. The Committee Coordinators shall:
   1) Preside over MGSC meetings at the request of or in the absence of the General Coordinator
   2) Act as proxy for the General Coordinator at University or Student Government functions at the General Coordinator’s request and
   3) Call and preside over Committee meetings
   4) Request a special election to shift Committee Coordinator responsibilities

C. The Secretary shall:
   1) Record and maintain minutes of the MGSC council meeting and circulate copies of the minutes to the council members
   2) Maintain a roll of council members and call the roll whenever a roll call vote is taken and
   3) Prepare and carry out MGSC correspondence.

D. The Treasurer shall:
   1) Keep the financial records of the MGSC and
   2) Serve as a member and not chair of the Finance Committee.
   3) Submit the annual budget, approved by the executive committee, to the MGSC council and
   4) Oversee block grant requests in accordance with the UGSA Block Grant Policy.

Section 4 – Voting

Only students in good standing with the MGSC in accordance with Article II may vote.
Each graduate student shall have one vote. The presiding officer may not have a vote, unless it is needed to break a tie. Other officers shall only vote as a graduate student.

Section 5 – Meetings

Regular meetings shall be held at least once a month during the school year, except December. Meetings shall be open to all graduate students of North Carolina State University Department of Materials Science & Engineering and to guests, but non-council members shall enter discussion only with permission of the presiding officer. Procedure shall be in accordance with Robert's Rules of Order. The date of the next meeting shall be announced at each meeting.

Section 6 – Committees

Committees shall be defined and approved by a simple majority of votes present. Committee Coordinators will be determined by simple majority vote. Committees shall be disbanded by a simple majority of votes present.